

# our NEWS

February  
2019

## From our Chairman

This year sees the start of our asset redevelopment program, **Building our Future**. It has been two years in the planning and it is exciting to have reached this more tangible stage of the project. John Cassimatis has more detail on page 2 of this newsletter.

We recently appointed two new Directors, Wallace Fan and Anthony Wallace. We look forward to their contributions during these pivotal years in Seton Villa's history, and thank them for their service.

As you may already know, Jann Kingston has resigned. The Board would like to express our deepest thanks and appreciation for Jann's work as CEO over the last three years. Together with her management team, she has been instrumental in our transition to the NDIS with minimal disruptions and has changed the organisation for the better. We all wish her well wherever the next stage in her career takes her.

Rest assured the recruitment process for Jann's successor is well underway.

*Marco Colli, Chairman*

## CEO's Update

### Resident Matters

We are pleased to welcome a new resident to David Avenue. After a number of months transitioning into the house, our new resident will move in permanently in March.

We have had a number of residents hospitalised recently but I am pleased to say they are all recovering well. I am very appreciative to all the staff, particularly those at David Avenue, who have worked very hard to support the residents and their families in these circumstances.

### Staff Matters

We have recently welcomed a number of new team members including Cielle Mills who has taken up the role of Relieving Team Leader at Koorong Street. We are currently recruiting for a Relieving Team Leader for Dover Street as Michelle McLean will shortly be taking extended leave.

### Building our Future

As you know, the Daughters of Charity and the Seton Villa Board have committed to build new facilities for the ladies. A major milestone in that process has been reached with the Board recently endorsing the **Seton Villa Strategic Property Portfolio Plan (SPPP)**. More detail can be found on page 2. A plan is being developed to ensure ongoing engagement and timely communication with all stakeholders.

### Bernard Curran Foundation Funds New Vehicles

We are very grateful to the Bernard Curran Foundation for a grant which has enabled the purchase of two new resident transport vehicles which will be delivered early March. This is in addition to the grant that enabled the purchase of a new, purpose modified vehicle, for Jenny's Place, in late 2017. The ongoing support of the Curran family is much appreciated.

### Board Changes

As advised in the Chair's message, we welcome two new Directors. Wallace Fan will Chair the Finance, Audit & Risk Committee and Anthony Wallace will Chair the Quality & Safeguards Committee. Helene Orr has stepped down from the Board. We are very appreciative of Helene's contribution since 2016 and we wish her well in her future endeavours.

### Seton Villa Service Agreements

New Service Agreements will be distributed shortly. Once you receive your Agreement, please make an appointment with our Business Manager, Joanne Robertson, to discuss and execute the Agreement.

### Farewell

This is my last message as Chief Executive Officer of Seton Villa. As previously advised, I have resigned from my position and will leave the organisation at Easter. My time at Seton Villa has been challenging and rewarding, both professionally and personally. I am privileged to have met the women for whom we care and to have spent time in the community that provides that care. I wish you all the very best for the future,

Regards, Jann  
*Jann Kingston, CEO*

### DIARY REMINDERS

**Easter Closures:** Jenny's Place and the Administration Office, Thurs 19 April - Tues 23 April. An after-hours manager will be on call during this period.

**P&F Mid-Winter lunch:** North Ryde RSL, Sun 26 May.

**P&F Christmas Party:** The Epping Club, Sun 24 November.

# Building our Future

## Property Redevelopment Progress Report

Since our last update in December 2018, the Board is pleased to report significant progress with the finalisation of the **Seton Villa Strategic Property Portfolio Plan (SPPP)**.

Following receipt of a detailed property assessment prepared by JLL of the entire property portfolio, the Board considered and has approved a number of recommendations relating to the future development of properties for Seton Villa. In particular, we will look to develop the entire property portfolio on the basis of:

- A set of design standards to satisfy a property classification of “robust level” as contained in the NDIS Specialised Disability Accommodation Price Guidelines;
- An orderly acquisition, disposal and construction process over a period of up to six years to enable the replacement of all existing properties with newly constructed group homes to meet Seton Villa’s design standards; and,
- Relocation into newly constructed group homes to be undertaken in an orderly manner to ensure minimal disruptions to our operations and the comfort of our ladies.

## Key Recommendations

To facilitate such an ambitious program of works, the Board has endorsed the following measures to be implemented immediately:

1. Allocation of sufficient funds to be reserved exclusively for capital works and property acquisitions related to the delivery of the SPPP;
2. The recruitment of a dedicated project management professional to implement and deliver the activities identified in the SPPP; and,
3. The establishment of a duly constituted sub-committee of the Board to manage the delivery of the asset redevelopment program identified in the SPPP - to be known as the **Asset Redevelopment Committee**.

The new Asset Redevelopment Committee (ARC) has been formally constituted by the Board of Seton Villa and the Daughters of Charity, with the committee charter being endorsed at the recent Board meeting and ratified at the Provincial & Trustees meeting (of the Daughters of Charity).

The Committee comprises three Seton Villa Directors (Mr John Cassimatis - Chair, Mr Craig Heinjus and Ms Shauna Jarrett) and a Trustee of the Daughters of Charity (Sr Debra McCarthy - DoC) and will be attended by staff from Seton Villa including (when appointed) the new Project Manager, the CEO and Business Manager.

We look forward to keeping you updated on progress throughout the development of our property portfolio over the coming years.

The proposals are with the DoC for approval as Trustees. It is a substantial scope of work and they are working through their international approvals process with their head office in Paris.

*John Cassimatis*  
Chair, Asset Redevelopment Committee

