

## ANC CONTRACTOR INTERVIEW CHECKLIST

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We want to ensure this process is as simple, smooth and speedy as possible!  
Please bring the items listed below to the interview with you.

### All contractors:

- Driver's License
- Driver History Report (obtain from state road transport authority)
- Motor Vehicle Insurance
- Public Liability Insurance
- Vehicle Registration Papers
- Vehicle Maintenance Invoice (from your last major service)
- Proof of Australian Residency (e.g. birth certificate, passport or visa)
- Police check 100 points (i.e. forms completed and certified)

### Principle Contractors only (i.e. employers of sub-contractors only):

- Workers Compensation Certificate of Currency (NSW mandatory; all other states desirable)

And in regards your vehicle, we'll also check the following at your interview:

- Vehicle Capacity (kg)
- Load Restraints available
- Cargo Barrier fitted
- Hands free fittings for your phone while driving, including phone charger
- Vehicle in good condition (e.g. tyres, lights, etc.)
- Fire Extinguisher (where relevant to type of work)
- Steel Capped Shoes/Boots (where relevant to type of work)

Need help or have questions? Please just ask our recruitment team.